

>>> Self-help Guide <<< How to set up SMU mail with Apple Mail (Mac OS X 10.9.3)

 Launch the Mail Application, go to Mail menu > Preferences..

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	Provide Mail Feed	back	Z
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2. Go to **Accounts** tap, click on + button, select Exchange and click Continue.

(You can click on - button to remove other mail box)



3. Fill up your name, SMU email address and SMU login password, then click **Continue**

	3	Exchange
	Name: Email Address:	Emily emily@smu.edu.sg
1	Password:	······

4. Once authentication successful, it will bring you to Account Summary page. Kindly verify your account information and then click **Continue**.

Account Summary	
Internet Accounts fo address you provide up on your compute	ound a server account for the email d. The following account will be set er:
Account type: Ex	kchange
Full name: E	mily
Email address: er	nily@smu.edu.sg
Server address: er	mail2010.smu.edu.sg
	

 If you would like to sync Apple Mail with SMU Contacts, Calendar and so on, kindly select and click Done.

