Live Streaming of Lesson using Zoom (Simplified Hybrid Mode)





This guide provides step by step instructions on how to do live streaming of your lesson using your laptop via Zoom

What can be achieved minimally.

- 1. Your students connected online will be able to see you via the inbuilt webcam on your laptop
- 2. Your students connected online will be able to see the same teaching materials that you are showing to the face-to-face students in the Classroom (you would need to do a share screen on Zoom)
- 3. As long as you are using the wireless microphone, your students connected online will be able to hear you clearly even if you walk around in the classroom.

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Steps to connect the wireless microphone to the Zoom

- 1. Look for the USB Cable labelled <VC-IN> at the Lectern Table
- 2. Connect the USB cable to your laptop







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Steps to connect the wireless microphone to the Zoom

3. When prompted, click on <JOIN WITH COMPUTER AUDIO>



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Steps to connect the wireless microphone to the Zoom

4. Click and set the audio settings accordingly.



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Configuring audio output to the Classroom speakers

5. Click and set the audio settings accordingly.



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Configuring audio output to the Classroom speakers

6. Remember to use the wireless microphone, so your students online can hear you better



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To share screen to the students online

7. Click and set the audio settings accordingly.



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Projecting your Slides to Students in Class and on Zoom

- 8. Once you have shared the slides to the students in Zoom, you can start your lesson.
- 9. The students in Zoom will be able to see the slides and hear you clearly.



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Video Record

10. To video record your class, Press on the <Record> button. You can save the file either to the Cloud or on your computer 11. Once the meeting ends, if you record to the Cloud, you will receive an email with a link to the recording.

